



BRS PERSONNEL

<b>TIMESHEET</b>		WEEK ENDING / /
EMPLOYEE'S NAME		JOB TITLE
COMPANY NAME & ADDRESS		
REPORT TO	BRS BRANCH	

**NOTICE TO CLIENT**

Please check details carefully as you will be invoiced for the total number of hours you have signed for.

Retain one copy for your records and return a copy to BRS Personnel.

N.B. If you engage the temporary worker on a direct basis a fee is payable. Please refer to our terms of business.

	Date	Start time	Lunch from	Lunch to	Finish time	Total hours worked
<b>Saturday</b>						
<b>Sunday</b>						
<b>Monday</b>						
<b>Tuesday</b>						
<b>Wednesday</b>						
<b>Thursday</b>						
<b>Friday</b>						
<b>Total:</b>						

**Total hours confirmed by:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Position in company:** \_\_\_\_\_

Croydon office

Dartford office

Docklands office

Email: [croydon@brspersonnel.co.uk](mailto:croydon@brspersonnel.co.uk)

Email: [dartford@brspersonnel.co.uk](mailto:dartford@brspersonnel.co.uk)

Email: [docklands@brspersonnel.co.uk](mailto:docklands@brspersonnel.co.uk)